

**University of Cincinnati College of Medicine & Cincinnati Children's Hospital Medical Center
Internal Medicine-Pediatrics Residency Program Interview Information**

Dear Med-Peds Applicant,

We are *excited* to meet with you virtually on your interview day! We have planned a thoughtful, interactive, and informative experience for you to become better acquainted with our program, including our wonderful residents and faculty.

Below is some important information about our interview experience.

Schedule:

Our program conducts interviews on select **Tuesdays and one Friday** during October, November and December.

- **Evening before** - The evening before your interview day, our residents will host a virtual meet and greet where you will have an opportunity to engage in casual conversation. This meet and greet will take place on **Monday or Thursday evenings from 7:30—8:30pm EST**. Usually we would host you for a dinner at the home of one of our residents, and while this is not possible, we realize this time slot may be dinner time for you. Please feel free to eat dinner, have a snack, or a drink during these sessions. **Dress is casual**. While this meet and greet is not mandatory, we recommend attending, as it represents your best opportunity to get to know our residents.
- **Interview day** – Our interview day will begin at **8:45am EST**. We have scheduled a series of program overviews, interactive small group sessions, and one-on-one interviews throughout the day. We have also built in **breaks** during the day, which should be viewed as opportunities to step away from your computer and recharge. The interview experience will conclude at **3:30pm EST**.

Interview Attire:

- We encourage **professional dress** on your interview day, similar to the attire you would wear for an in-person interview. Professional interview dress includes suits, sport coats, ties, or business dresses.
- Please ensure your interview attire is **comfortable and appropriate for your local environment**.

Virtual platforms:

- For our interview experience, we will be using both **Zoom**. We recommend downloading the free desktop applications for both platforms prior to your interview. More information about these applications can be found in the links below.
 - [Download the Zoom Client for Meetings here](#)
 - [How to use Zoom Video Tutorials](#)
- Consider **uploading a headshot** to Zoom that can be displayed when you turn off your web camera.

Technology:

- You will need a **computer, web camera, microphone/speaker, and an internet connection** for your interview experience. Please pilot your set-up before interviewing to make sure you are comfortable using/adjusting each component and your internet signal is strong.
- Ensure access to a **power cord and electrical outlet** for your computer throughout the interview day.
- While *not required*, you are welcome to use a **virtual background** for your interview. You are welcome to a virtual background of your choice.

Tips for a Successful Virtual Interview Day:

- We highly recommend finding a **quiet, well lit, and comfortable space** for your interview experience, where you can feel your best and be free from distraction. Please know that we will NOT be assessing your surroundings as part of our recruitment process, so do not feel pressured to create the "perfect" atmosphere.
- **Test your audio and lighting** ahead of the interview experience.
- If you are not actively speaking during the interview experience, be sure to **mute your microphone**. If there is any disruptive sound coming from your microphone, the coordinators may mute you.

Preparing for your interview:

- The week prior to your interview, we will be emailing materials about the program, including several **videos for you to view**. In order to make your virtual interview an interactive and enjoyable experience, we removed some of our regular content from the planned overviews and created videos to share this additional information.
- In the meantime, please feel free to read more about our program on our [website](#). We also encourage you to follow our program on [Twitter](#) and [Instagram](#) (@cincymedpeds) where our residents and faculty share exciting content about our program, values, hospitals, and city.

Please let us know if you have any questions or if we can be of assistance in any way.

Warm regards,

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