

Advising Meeting Form

Students are responsible for the following:

- Reviewing their curriculum, degree requirements, and downloading their [degree audit](#) on [Catalyst](#).
- Preparing a list of questions and a tentative list of classes to discuss with their advisor.
- Scheduling an official advising appointment every semester **before** the first day of classes with their advisor.

Name: _____

Date: _____

UC ID#: _____

Degree in which you are enrolled:

Certificate

MPH

MS

PhD

UC E-mail: _____

Admit Term: _____

Expected Graduation Term: _____

Program: _____

Academic Goals & Course Planning:

- Attending part-time or full-time? Any time restrictions for completion? Scheduling conflicts?
- Course Planning: Advanced Standing, Prerequisites, Required Courses, Electives (some courses offered once a year)
- Practicum & Capstone progress (*MPH*)
- Qualifying Exam progress (*PhD students only*)
- Thesis or Dissertation progress / Committee Members

Advisor Comments:

Other Goals:

- Communication (oral and written, OEPT)
- Scholarly Development (advanced knowledge & skills in your specific field)
- Professionalism (leadership, scholarly integrity, transferable skills)
- Career Preparation & Personal Development (CV/resume, networking, job search)

Advisor Comments:

Student Questions, Concerns, or Obstacles if any:

Student Signature

Academic Advisor Name

Academic Advisor Signature