**The UCCC Cancer Survivorship Program Pilot Grant**

**Application**

***Important Deadlines:***

* ***PGA Due: December 1st, 2021***
* ***Full Application Due (Invitees Only): March 7th, 2022***

The UCCC Cancer Survivorship Program will offer two pilot grants of $50,000 each to facilitate research in adult and pediatric cancer survivorship.

**Goals:**

* Encourage interaction and collaboration and facilitate exploratory research whose purpose is to test interventions, develop research methodologies, and explore novel areas of research in cancer survivorship.
* Encourage the entry of young investigators into the field of cancer survivorship research.
* Generate preliminary data in projects that will lead to external funding and ultimately have a positive impact on survivorship care.

**Requirements:**

* All projects should be directly related to cancer survivorship.
* The research focus can span the observational, clinical/translational research continuum including health services and health policy research. The application must address the assessment, prevention, management and/or intervention of survivorship issues that occur following the completion of active treatment of cancer (surgery, chemotherapy, and /or radiation). These assessments or interventions can occur prior to, during or after completion of therapy. Topics may include risk assessment, early detection, prevention and management of treatment related effects, prognostic biomarkers, epidemiologic studies, delivery of survivorship care (care plans, models of delivery), health disparities relevant to survivorship, quality of life, organizational integration of survivorship care, and patient or healthcare provider education.
* All projects should have a strong scientific basis for development into peer-reviewed extramural support. The application should include a defined plan of how the pilot provides the basis for developing larger, extramurally funded projects.
* The project should not be part of other active, internally or externally funded grants.
* If parts of the project are under active consideration for funding by other mechanisms, and the funding is realized, any unused funds for the pilot grant, if funded, should be returned.
* UCCC membership is a requirement for all pilot grant awardees. All full-time faculty at UC and CCHMC planning to submit an application who are not yet members, should apply for membership at: <https://ucwebapps.uc.edu/institutemember/Account/Login>.
* Funding may not be used for PI salaries (except for postdoctoral or clinical fellows, research associates, instructors to a maximum of $10,000/per), purchase of cellular devices or electronics, capital equipment (equipment exceeding $15k), indirect costs, or administrative services.

**Eligibility:**

All UC and CCHMC full-time faculty are eligible to apply for funding as the PI. Clinical and postdoctoral research fellows, instructors and research associates are eligible to apply as co-investigators, but will require their faculty advisor designated as the PI. Investigators from other institutions may participate as co-investigators.

**Review of Applications:**A two-stage process will be used for the review of applications. The first stage is a 1-page Preliminary Grant Application (PGA) that must include a coversheet (below), and 1-page project narrative/aims page, followed by the submission of a 3-4-page Full Application for those who are invited based on evaluation of the preliminary grant application.

**Invited Applications:**

Invited applications will be due on March 7th, 2022. The following items must be submitted for an application to be considered complete and eligible for review.

* **UCCC Coversheet** (Please see required template at end of document)
* **Abstract** – Explain why this work is important (not to exceed 250 words in Arial 11 font)
* **Project Narrative** – The narrative is limited to a maximum of 3-4 typewritten pages of text. All text, tables and figures must be included in the body of the application and no appendices will be accepted other than appropriate letters of support. The narrative will include the following elements:
	1. Background –
		+ Significance to survivorship - The research focus can span the observational, clinical/translational research continuum including health services and health policy research. The application must address the assessment, prevention, management and/or intervention of issues that occur following the completion of active treatment of cancer (surgery, chemotherapy, and /or radiation). These assessments or interventions can occur prior to, during or after completion of therapy. Topics may include risk assessment, early detection, prevention and management of treatment related effects, prognostic biomarkers, epidemiologic studies, delivery of survivorship care (care plans, models of delivery), health disparities relevant to survivorship, quality of life, organizational integration of survivorship care, and patient or healthcare provider education.
	2. Purpose/Specific Aims/Hypotheses
	3. Methodology (Design, sample/recruitment, setting, instruments, procedure, data analysis and timeline for study (including IRB submission and appropriate scientific committee reviews, if applicable (e.g. PRMC)
	4. Innovation
* **References**
* **Letters of Support**: A Letter of support (LOS) is required from the Mentor (faculty advisor) if the PI is an Early Stage Investigator. An Early-Stage Investigator (ESI) is a New Investigator who has completed his/her terminal research degree or medical residency (or the equivalent and whichever date is later), within the past 10 years and has not yet been awarded a substantial, competing NIH research grant. LOS from project collaborators should also be provided.
* **Budget:** The itemized budget must include only items directly related to the research project. PIs salary (see exceptions under Requirements section), cellular devices, capital equipment (equipment exceeding $15k), indirect costs or administrative services may not be included. Any purchase of electronics (e.g. computers, laptops, tablets, etc.) belong to the University and must be relinquished to the UCCC Administrative Core Office at the closing of the grant or expiration of funding. Salary of postdoctoral fellow or research staff relative to the effort of the project may be included. Projects are limited to a maximum of $50,000 total, over two years. The budget should be submitted in PHS398 format: <http://grants.nih.gov/grants/funding/phs398/fp4.pdf>
* **Budget Justification:** The budget justification is a separate document from the budget and must itemize and explain all items directly related to the research project.
* **Biographical Sketch** **Biographical sketch** of the PI, mentor (if applicable) and Co-Investigators current curriculum vitae in PHS-398 format <http://grants.nih.gov/grants/funding/phs398/biosketch.pdf>
* **Other Support**: All project investigator’s active and pending sources of research support.Use PHS-398 format: <http://grants.nih.gov/grants/funding/phs398/competing_othersupport.pdf>

The full application will be reviewed and scored by a review panel of experts for scientific content with the goal of leveraging the grant into additional extra-mural funding, and will be approved by UCCC leadership.

**Receipt of Funding:**

Funding will be made available after the approval of the protocol by the IRB or IACUC as appropriate or documentation of existing protocol approval. The funds will be maintained and tracked by UCCC.

**Length of Funding:**

The grants will be awarded for a period of two years.

**Progress Report:**

All investigators who receive funding will be expected to provide a detailed progress report every 6 months for the duration of funding and up to five (5) years post award so any subsequent funding and/or publications can be captured. Progress reports should include status of the project and any abstracts, publications or secondary funding generated from this award. If needed, a project extension can be requested using the progress report template. Timely submission of progress reports is required for the continuation of funding.

***Please submit electronic version of PGA and Full Application to*:** UCCCgrants@uc.edu .

***Questions? Please email:***

**Sharon Sauter, MS, CCRP**

**Senior Project Manager**

**University of Cincinnati Cancer Center**

**Sharon.Sauter@uc.edu**

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| **The UCCC Cancer Survivorship Program Pilot Grant****Application COVERSHEET****Full Application Due March 7th, 2022 by 11:59pm EST** |
| **Project Title**:Click or tap here to enter text. |
| **Principal Investigator**: (I**nclude credentials**) Click or tap here to enter text. |
| Position Title: Click or tap here to enter text. |
| Division, Department, College: Click or tap here to enter text. |
| Telephone: Click or tap here to enter text. | Email: Click or tap here to enter text. |
| **Mentor** (if applicable) Click or tap here to enter text. |
| Position Title: Click or tap here to enter text. |
| Division, Department, College: Click or tap here to enter text. |
| Telephone: Click or tap here to enter text. | Email: Click or tap here to enter text. |
| **Co-Investigator**: Click or tap here to enter text. |
| Position Title:  |
| Division, Department, College: Click or tap here to enter text. |
| Telephone: Click or tap here to enter text. | Email: Click or tap here to enter text. |
| ***(List other Co-investigators on separate sheet – if needed)*** |
| List of Key Personnel and their role in the project:

|  |  |  |
| --- | --- | --- |
| Name | Position Title | Role in the project |
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Human Subjects: [ ] Yes ☐ No; If Yes, IRB approval obtained: ☐ Yes ☐ No ☐ Pending Animal : ☐ Yes ☐ No; If Yes, IACUC approval obtained: ☐ Yes ☐ No ☐ Pending Total Budget Requested: \_Click or tap here to enter text. |
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| Principal Investigator Signature Date |
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