University of Cincinnati School of Medicine  
Visiting Medical Student Application Checklist  
Domestic Medical Schools

**Application Requirements**

**please note:** each department may have additional acceptance criteria.

- **VSAS** – apply through the AAMC Visiting Student Application Service (VSAS). The following documents are required: photograph, curriculum vitae, transcript, and UCCOM Immunization Form.

- **Letter of Recommendation** - department specific* (not required by all programs)
  *The Department of Pediatrics requires a letter of recommendation from a pediatric faculty member of your school.

- **Good Academic Standing** – at current institution. Part of application form.

- **Transcript** - indicating successful completion of all Core Clerkships (Family Medicine, Internal Medicine, Obstetrics/Gynecology, Pediatrics, Psychiatry and Surgery).

- **USMLE Step 1 or COMLEX Level 1** - transcript required showing passing grade; must be uploaded into VSAS as a supplemental document.

- **Electives** – must be taken for credit.

- **Final year** – students must be in final year of medical school at time of elective.

- **Tuition Payment** – up to date with home institution’s tuition payment while rotating at UCCOM.

- **Universal Precautions Training** - document proof of training in airborne and blood-borne pathogens within one year of rotation.

- **Blood-borne Pathogen Insurance Policy** – required signing up through UC by sending a non-refundable check payable to University of Cincinnati in the amount of $31 with application. Coverage applies during two consecutive months of UC rotation(s).

- **Immunizations Record** – must submit documentation of required immunizations.

- **Health Insurance** - document proof of coverage.

- **Malpractice Insurance Coverage** – must document proof of coverage in amount of $1,000,000.00 per academic year.

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