University of Cincinnati College of Medicine Office of Research
News for the week of March 16, 2020

Update on COVID-19 Procedures and Guidance

CoM Accounting and Finance.
CoM faculty and staff should reach out to their normal Accounting and Finance contacts for any issues. If faculty and staff do not receive a timely response, please reach out to the following:
- Pre-Award- Steve Manning, Assistant Director, 558-2045, manninss@ucmail.uc.edu
- Post-Award- Daniel Brummett, Executive Director, 558-0292, brummedi@ucmail.uc.edu
- UCP/Payroll- Jenny Ekardt, Director, 558-2058, ekardtjl@ucmail.uc.edu

College of Medicine Research Core Facilities.
Core leaders should act now to help maintain and/or ramp down current projects. Prepare to:
- Shut down and/or park instrumentation for an extended period, if needed.
- Delay starting new longitudinal studies and work with investigators to determine how current studies (specifically animal studies) can be truncated.
- Identify the most appropriate point of contact and backup for your core with the Dean’s office (ken.greis@uc.edu), including any critical needs for lab access if further limitations are enacted. For more information, please see the COVID-19 Guidance for Research Core Facilities.

Office of Clinical Research.
Clinical research teams and personnel should use their best judgment to limit contact that is not necessary to ensure the safety of the study participant and the integrity of the research. Clinical research visits should be divided into essential and non-essential. Guidelines are available for your reference. Guidelines should be carried out at the departmental/divisional level.

Basic Science Research Procedures.
Although our research mission continues to be operational, restrictions must be enacted to protect our personnel and research infrastructure. The CoM has provided a plan that can be modified and activated for each lab. Please review the Basic Science Research Procedures for COVID-19. All wet labs are required have an emergency plan. Once completed, store on a folder in One Drive where all lab personnel and Chair can have access.

Office of Graduate Education Response Plans.
Graduate students whose predominant duties involve daily attendance in a research lab will be expected to follow the guidelines enforced for all lab personnel, whether faculty, staff or student. Students working in labs at CCHMC should follow the guidelines from either CCHMC or UC – whichever are the most restrictive. Read the full policy on graduate teaching and research laboratory duties.

COM IT Response.
COM IT will perform their normal job duties during regular work hours on-site to ensure IT support. COM faculty and staff should contact the HelpDesk 556-HELP (4357) or visit their website as usual for any IT support. For your reference, view the full COM IT COVID-19 Response Plans.

Stay updated on UC Coronavirus COVID-19 policies:
College of Medicine Office of Research: https://www.med.uc.edu/research/coronavirus
UC Office of Research: https://research.uc.edu/coronavirus-and-your-research
UC: https://www.uc.edu/publichealth.html