

**HSGA Summary Minutes for Execution Strategy Meeting  
Tuesday August 8th 2017**

**A. GRADUATE STUDENT RESEARCH FORUM 2017**

- Date: Thursday October 5th 2017.
- Speaker: Daylon James, PhD (Weill Cornell Medical College).
- Speaker Itinerary
  - **Matt** will contact Mary Jo Petersman to confirm schedule for the day, as well as lunch with speaker for students.
  - Meeting with faculty: **Sierra** will contact potential faculty at CCHMC, **Matt** will contact faculty at Division of Cardiovascular Health and Disease (once schedule with Mary Jo is confirmed).
  - Dinner: **Matt** and **Ryan** are working to secure support from UC President.
- GSGA Group Grant Application
  - Covers portion of breakfast catering for GSRF.
  - **Emma** will edit and complete application form, obtain quotes for breakfast catering and acquire signatures and materials from officers and Iain Cartwright.
  - **Deadline** is September 15, 2017 by 5:00pm.
- Richard Akeson Excellence in Teaching Award (**Emma**).

**B. ORIENTATON AND NEW STUDENTS**

- Matt will give talk to first-years on Friday August 18th, 10am-11:30am, Kresge Auditorium MSB.
- Need to update HSGA listserv with new students.
  - **Emma** will contact Kaya Birsen and Peter Poulos to receive .txt file to upload to listserv.
- **First HSGA meeting**: Wednesday August 23rd, 5pm, MSB 4104.
  - Goal is to orient new and newly interested students with mission, activities, and opportunities offered through HSGA in an informal, relaxed context that is human and relatable.

**C. HSGA GRADUATE STUDENT CAFES**

- Matt will apply for Group Grant Award to cover Grad Cafes (**Deadline** is September 15, 2017, by 5:00pm).
- First Graduate Student Café is Monday September 11th, 9-10am, MSB 2301 (**Medpace** will be our guests).
- Subsequent grad café tentatively on Monday Oct 16th, 9-10am. **E-mail Matt with ideas for professional speakers!**

**D. OPENING SEMESTER SOCIAL**

- Friday August 25th, 6pm till...
- Top of the Park/The Phelps rooftop bar (506 E 4th St, Cincinnati OH 45202; atop Marriott Residence Inn).
- **Jason** and **Caroline** will coordinate design of flyers, create Facebook Even, digital signage requests.
  - Digital signage request must be completed by five days before target date of promotions. Aim to have flyers on monitors by next Friday August 18th.

**E. RELAY FOR LIFE FUNDRAISING AND VOLUNTEER EVENTS**

- **Erica** is leading Relay for Life fundraising and activities this year.
- Set up Relay for Life Team (via UC Relay for Life website) when option is available around late September early October (**Erica**).
- Northside Tavern Concert fundraiser, solicitation of donated raffle prizes from businesses (**Erica** and Relay team of students).
- Promotions (**Jason and Caroline**, flyers, Facebook etc.).
- **Erica** has cool list of planned volunteer events and fun activities this semester.
- Video game fundraiser (**Emma** and **Erica**).

## F. GSGA EXCELLENCE AWARDS- APPLICATION FOR GSA OF THE YEAR

- **Katelyn** and **Caroline** will coordinate completing application.
- **Deadline** is February 2nd, 2018.

## G. HSGA RESOURCE WEBPAGE (ANDREW AND RYAN)

- Fellowships, grants, other resources you wish you knew enter UC.
- Calendar of HSGA activities.
- Link to GSGA Travel Award page.

## H. GSGA ORIENTATION MEETING

- At least one HSGA officer **MUST** attend, but highly recommended that at least President (**Matt**), Vice-President (**Emma**), Treasurer (**Allison**), and GSGA Rep (**Christin**) attend.
- All officers and reps welcome.
- Tentative date, time, location: **Wednesday September 13, 12:30-2pm, African American Cultural Resource Center** (AACRC, 60 W Charlton St, East of Fifth Third Arena approaching Jefferson Ave on the main Campus.

## I. GSGA OFFICIAL MEETINGS (CHRISTIN)

- **Christin** will be attending these meetings.
- First meeting is on **Wednesday September 6th, 12:30-2pm, African American Cultural Resource Center** (AARC, 60 W Charlton St, East of Fifth Third Arena towards Jefferson Ave on the main campus).

## J. HSGA AWARD FOR “SCIENCE CITIZENSHIP”

- Goal is to award students with \$200 to support a project or initiative that will serve to help graduate students develop essential career skills outside of their projects, foster collaborative efforts throughout UC, and serve the community through a unique, science oriented endeavor.
  - Interested students will submit a ONE-PAGE proposal to HSGA by **September 22nd**, outlining the title of their initiative, rationale, mission, objectives, potential benefit to UC and the community, tentative timeline, and proposed budget.
- HSGA officers and reps will then evaluate and select the most feasible (if any) proposal. If a proposal is selected for discussion, officers and reps will meet with the respective student(s) who organized the proposal for five minutes after the next HSGA meeting on **Wednesday September 27th**, and subsequently vote on whether the proposed initiative should proceed.