## September 2018

### September 11, 2018    How to Present Your Data  
Facilitator:  Dawn Kleindorfer, MD  
**Learning Objectives:**  
1) To describe optimal methods for clear presentation of data.  
2) To improve attendees oral presentation skills  
3) To review principles of integrity in data presentation.  

### September 18, 2018    Reappointment, Promotions & Tenure  
Facilitator: Alex Lentsch, PHD  
Room:  MSB 7151  
**Learning Objectives:**  
1) Summarize RPT guidelines and processes  
2) Identify the requirements for each level of career advancement  
3) Develop a plan to reach the necessary milestones for career advancement  
4) Identify and avoid common mistakes made during the RPT process  

### September 25, 2018    Tips, Hints and Tricks for Poster Presentations  
Facilitator:  Kyle Sliney, BAS  
Room:  MSB 3352  
**Learning Objectives:**  
1) Discuss basic design strategies for presentations/posters  
2) Become familiar with university software/tools for presentations/posters  
3) Demonstrate additional university training resources available for presentations/posters  

## October 2018

### October 2, 2018    Tips and Tricks for Writing your CV, Biosketch, or Executive Summary  
Facilitator:  Dawn Kleindorfer, MD  
Room:  MSB 7151  
**Learning Objectives:**  
1) Review basic principles of preparing a curriculum vitae and/or an NIH biosketch  
2) Share examples of previous CVs reviewed by Dr. Kleindorfer to further demonstrate the range of possible methods of CV formatting and content  
3) Assist researchers in the content and visual appeal of their CV to maximize the description of research productivity  
4) Help clinicians and clinical educators improve the descriptions of clinical and education activities on their CVs for optimal clarity and completeness.  

### October 9, 2018    Interpreting and Responding to Grant Reviews  
Facilitator:  Melanie Cushion, PhD  
Room:  MSB 7151  
**Learning Objectives:**  
1) Learn how to prepare yourself for, and deal with, (perceived) criticism  
2) Learn important techniques of responding to critiques  
3) Learn how to maximize your response in a 1-page rebuttal.
Complete Listing of COM Faculty Development Programs 2018-19
All Programs are from 12:00pm – 1:00pm

October 23, 2018  Easy Statistical Tests YOU can do
Facilitator: Rob Kallmeyer, PhD, Associate Professor Arts & Sciences, The Christ College of Nursing and Health Sciences
Room: MSB 3352
Description:
• If you avoid conducting or discussing statistical research because it seems complicated, you’re not alone. However, there are many simple statistical tests YOU can conduct, right in Excel. All you need is a step-by-step guide on what to click. This workshop will show you two of the simplest and most common tests to compare group differences, such as comparing pre/post test scores or comparing survey results between two samples. I’ll guide you step-by-step through how to use this in your research, what to click in Excel, understanding the results, and creating a results statement and table for a peer-reviewed publication or presentation. Once you have data, you could have a results section completed in an afternoon, with time for a long lunch. This workshop is perfect for educational, behavioral science, and medical researchers who want to conduct, present, and understand statistical research.

Learning Objectives: 1) Learn about basic statistical tests useful in medical education 2) Conduct statistical tests in Excel 3) Create a results statement and table for a peer-reviewed publication or presentations

November 2018

November 6, 2018  How to Effectively (and Legally!) Interview Candidates
Facilitator: Eric Warm, MD
Room: MSB 2001
Learning objectives: 1. Articulate at least 2 purposes of a residency interview 2. Discuss current evidence regarding interview effectiveness 3. State the NRMP code of conducts regarding interviews

November 14, 2018  Clinical Research: How to Get Help
Facilitator: Brett Kissela, MD
Room: MSB 7151
Learning Objectives: 1) Understand the structure and function of clinical research administration within the UC COM and UC Health 2) understand what services are available to assist you in your clinical research endeavors

November 27, 2018  Teaching with Video: Tips and Resources
Facilitator: Derek Niewahner
Room: MSB 3352
Learning Objectives: 1. Understand the common uses of video in medical education 2. Increase awareness of related university-supported resources 3. Describe best practices for optimizing for learning value and accessibility

December 2018

December 5, 2018  Identifying and Managing Burnout
Facilitator: Jennifer Molano, MD
Room: MSB 7151
Learning Objectives: 1. To define the components and consequences of burnout. 2. To explain the drivers for burnout and wellbeing 3. To summarize potential strategies to promote wellbeing and resilience
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December 11, 2018   Medical Education Research at UCCOM and beyond
Facilitator:        Heather Christensen, PHD
Room: MSB 7151
**Learning Objectives:**
1. Define medical education research
2. Summarize a recent study reporting on the state of educational research at UCCOM
3. Discuss current trends and identify gaps in medical education research beyond UCCOM
4. List potential funding sources for medical education research
5. Develop an initial idea for a potential scholarship opportunity or identify a potential research collaboration

January 2019

January 22, 2019   Arts in Health
Facilitator:        M. Bain Butcher, MD, MFA
Room: MSB 3352
**Learning Objectives:**
1. Increase awareness of Arts in Health
2. Become familiar with research involving Arts in Health
3. Learn how to apply Arts Integration in Arts in Health

February 2019

February 5, 2019   Quality Improvement Strategies
Facilitators:        Drs. Alessandrini, Mathis, Josephs, and Zafar
Room: MSB 7151
**Learning Objectives:**

February 12, 2019   Grant Writing
Facilitator:        Frank X. McCormack, Jr, MD
Room: MSB 7151
**Learning Objectives:**
1) To appreciate that good grant writing is about a good idea and a compelling story
2) To understand that polishing grants is about iterative refinement and a parsimonious approach to use of words
3) To recognize that a high tolerance for frustration and dogged perseverance are keys to success

February 26, 2019   Providing Effective Feedback in the Clinical setting
Facilitators:        Drs. Rob Neel & Amy Guiot
Room: 3352
**Learning Objectives:**

March 2019

March 6, 2019   Work-Life Balance and Time Management
Facilitator:        Michael Archdeacon, MD, MSE and Dani Zander, MD
Room: 7151
**Learning Objectives:**
1. Describe common challenges to work-life balance during training and faculty years
2. Develop approaches to navigate these challenges
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**March 12, 2019**  How to Write a Good Grant Review
Facilitator: George Deepe, MD
Room: 7151

*Learning Objectives:*
1. Assess the major strengths and weaknesses of a grant proposal.
2. Identify the differences between the major subcategories of grant review.
3. Recognize the differences in reviewing R grants from other grant types.
4. Appraise key elements in a grant that informs your evaluation.

**March 26, 2019**  Teaching/Education Topic-TBD
Facilitator:
Room: MSB 3352

*Learning Objectives:*

### April 2019

**April 2, 2019**  Leadership: Effectively Managing Teams
Facilitator:  Jack Kues, PHD
Room:  MSB 7151

*Learning objectives:*

**April 9, 2019**  Navigating the IRB Process
Facilitator:  Michael Linke, PHD
Room:  MSB 7151

*Learning objectives:*
1) Identify human subjects research projects that require oversight by the UC IRB.
2) Describe the ethical principles for the protection of human subjects of research.
3) Outline the UC HRPP protocol review process
4) Recommend ways to improve interactions with the HRPP and IRB

**April 23, 2019**  Teaching/Education Topic-TBD
Facilitator:
Room:  MSB 3352

*Learning Objectives:*

### May 2019

**May 7, 2019**  Taking Advantage of Your Annual Performance Review
Facilitator:  Alex Lentsch, PHD
Room:  MSB 7151

*Learning objectives:*
1) Learn how to take control of your performance review by setting an agenda
2) Learn how to work with your chief or chair to set realistic expectations and goals
3) Learn what information you should include in your review and why
4) Learn what topics you should discuss with your chief or chair
5) Learn how to deal with uncomfortable discussions
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May 14, 2019    How to be a Site PI
Facilitator:   Daniel Woo, MD, MS
Room:  MSB 7151
Learning Objectives:  1) Describe the basics of salary, effort, fringe benefits and overhead
                       2) Summarize what a time study is and how to develop one in comparison to the budget
                       3) Recognize the differences in background for clinical research coordinators and their
                          limitations and benefits

May 28, 2019    Teaching/Education Topic-TBD
Facilitator:
Room:  MSB 3352
Learning Objectives:

June 2019

June 4, 2019    Where Does My Salary Come From?
Facilitator:     Neil Holsing
Room:  MSB 7151
Learning Objectives:

June 11, 2019    Avoiding research misconduct
Facilitator:  Rita Alloway, Pharm.D.
Room:  MSB 7151
Learning Objectives:

June 25, 2019    Teaching/Education Topic-TBD
Facilitator:
Room:  MSB 3352
Learning Objectives: