

# Complete Listing of COM Faculty Development Programs 2017-18

## All Programs are from 12:00pm – 1:00pm

### September 2017

**September 5, 2017** Reappointment, Promotions & Tenure

Facilitator: Alex Lentsch, PHD

- Learning Objectives:*
- 1) Understand RPT guidelines and processes
  - 2) Identify the requirements for each level of career advancement
  - 3) Develop a plan to reach the necessary milestones for career advancement
  - 4) Understand and avoid common mistakes made during the RPT process

**September 26, 2017** Easy Statistical Tests YOU Can Do in Excel to Compare Outcomes Between Groups

Facilitator: Rob Kallmeyer, PhD, Associate Professor Arts & Sciences, The Christ College of Nursing and Health Sciences  
Description:

- If you avoid conducting or discussing statistical research because it seems complicated, you're not alone. However, there are many simple statistical tests YOU can conduct, right in Excel. All you need is a step-by-step guide on what to click. This workshop will show you two of the simplest and most common tests to compare group differences, such as comparing pre/post test scores or comparing survey results between two samples. I'll guide you step-by-step through how to use this in your research, what to click in Excel, understanding the results, and creating a results statement and table for a peer-reviewed publication or presentation. Once you have data, you could have a results section completed in an afternoon, with time for a long lunch. This workshop is perfect for educational, behavioral science, and medical researchers who want to conduct, present, and understand statistical research.

- Learning Objectives:*
- 1) Attendees will learn two tests to show statistically significant differences between two groups
  - 2) Attendees will be able to conduct those statistical tests in Excel
  - 3) Attendees will be able to create a results statement and table for a peer-reviewed publication or presentation based on the Excel test results

### October 2017

**October 3, 2017** Tips and Tricks for Writing your CV, Biosketch, or Executive Summary

Facilitator: Dawn Kleindorfer, MD

- Learning Objectives:*
- 1) To review basic principles of preparing a curriculum vitae and/or an NIH biosketch
  - 2) To share examples of previous CVs reviewed by Dr. Kleindorfer to further demonstrate the range of possible methods of CV formatting and content
  - 3) To assist researchers in the content and visual appeal of their CV to maximize the description of research productivity
  - 4) To help clinicians and clinical educators improve the descriptions of clinical and education activities on their CVs for optimal clarity and completeness.

**October 10, 2017** Grant Writing

Facilitator: Frank X. McCormack, Jr, MD

- Learning Objectives:*
- 1) To appreciate that good grant writing is about a good idea and a compelling story
  - 2) To understand that polishing grants is about iterative refinement and a parsimonious approach to use of words
  - 3) To recognize that a high tolerance for frustration and dogged perseverance are keys to success

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**October 24, 2017** Discriminating Assessments (Clinical Decision Making Exam)

Facilitator: John Quinlan, MD

- Learning Objectives:
- 1) Describe how various skills can be measured by different assessments
  - 2) List the methods in which various assessments can effectively (or ineffectively) measure the same skill
  - 3) Begin to development of differing assessments to test specific skills
  - 4) Understand the influence of assessment on driving/guiding student learning

### November 2017

**November 8, 2017** Identifying and Managing Burnout

Facilitator: Jennifer Molano, MD

- Learning Objectives:
1. To define the components and consequences of burnout.
  2. To explain the drivers for burnout and wellbeing
  3. To summarize potential strategies to promote wellbeing and resilience

**November 14, 2017** How to Present Your Data

Facilitator: Dawn Kleindorfer, MD

- Learning Objectives:
- 1) To describe optimal methods for clear presentation of data.
  - 2) To improve attendees oral presentation skills
  - 3) To review principles of integrity in data presentation.

**November 28, 2017** The WHY and the HOW of Self-directed Learning

Facilitator: Bruce Giffin, MS, PHD

- Learning Objectives:
- 1) Describe the principles and the benefits of self-directed learning
  - 2) Assess their own degree of self-direction
  - 3) Describe the process of self-directed learning
  - 4) Construct teaching sessions that build upon and support self-directed learning
  - 5) Describe strategies for assessing the acquisition of self-directed learning skills

### December 2017

**December 5, 2017** Understanding the Budgetary Process

Facilitator: Neil Holsing, MBA

- Learning Objectives:
- 1) List the different sources of funds utilized by the COM
  - 2) Describe how departmental budgets are developed
  - 3) Summarize how faculty activities relate to departmental and COM budgets
  - 4) Explain how to read and interpret a budget/financial report (grant report will be used as an example).

**December 12, 2017** How to be a Site PI

Facilitator: Daniel Woo, MD, MS

- Learning Objectives:
- 1) Describe the basics of salary, effort, fringe benefits and overhead
  - 2) Summarize what a time study is and how to develop one in comparison to the budget
  - 3) Recognize the differences in background for clinical research coordinators and their limitations and benefits

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### January 2018

**January 23, 2018** How to utilize Bloom's Taxonomy in educational research and design

Facilitators: Andrew Thompson, PhD

*Learning objectives:*

- 1) Describe each level of Bloom's taxonomy
- 2) Outline the advantages and limitations of Bloom's taxonomy
- 3) List the potential uses of Bloom's taxonomy
- 4) Classify examination questions according to Bloom's taxonomy

### February 2018

**February 7, 2018** Work-Life Balance and Time Management

Facilitator: Michael Archdeacon, MD, MSE and Dani Zander, MD

*Learning Objectives:*

**February 13, 2018** Working with the FDA in Clinical Research

Facilitator: Rita Alloway, Pharm.D.

*Learning objectives:*

**February 27, 2018** Inter-professional Education

Facilitator: Jill E. Martin-Boone, Pharm.D. FASHP

*Learning objectives:*

### March 2018

**March 6, 2018** Managing Conflict and Stress

Facilitator: Vickye Payton, MEd

*Learning Objectives:*

- 1) Identify your top stressors regarding work life balance
- 2) Assess where you are spending your energies and if you need to shift
- 3) Approach conflict by identifying and dealing with differences
- 4) Construct a model to address conflict and move into dialogue and resolution

**March 13, 2018** Interpreting and Responding to Grant Reviews

Facilitator: Melanie Cushion, PhD

*Learning objectives:*

**March 27, 2018** Medical Student Support

Facilitators: Swati Pandya, PhD

*Learning objectives:*

### April 2018

**April 3, 2018** Something about Performance/Quality Improvement (title forthcoming)

Facilitators: Susan Tyler, M.Ed., CMP, CHCP, FACEHP, Jack Kues, PHD, and Barbara Speer

*Learning Objectives:*

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**April 10, 2018** Navigating the IRB Process

Facilitator: Michael Linke, PHD

*Learning objectives:*

- 1) Identify human subjects research projects that require oversight by the UC IRB.
- 2) Describe the ethical principles for the protection of human subjects of research.
- 3) Outline the UC HRPP protocol review process
- 4) Recommend ways to improve interactions with the HRPP and IRB

**April 24, 2018** Qualitative vs Quantitative Evaluation and Analysis

Facilitator: Stephen Haas, MD

*Learning objectives:*

### May 2018

**May 1, 2018** Taking Advantage of Your Annual Performance Review

Facilitator: Alex Lentsch, PHD

*Learning objectives:*

- 1) Learn how to take control of your performance review by setting an agenda
- 2) Learn how to work with your chief or chair to set realistic expectations and goals
- 3) Learn what information you should include in your review and why
- 4) Learn what topics you should discuss with your chief or chair
- 5) Learn how to deal with uncomfortable discussions

**May 8, 2018** Biomedical Informatics and Data Science

Facilitator: Eric Hall, PHD, Brett Harnett, MS, IS

*Learning objectives:*

**May 22, 2018** Higher Ed Programs for Med Ed Faculty

Facilitator: Amy Thompson, MD

*Learning objectives:*

### June 2018

**June 5, 2018** Negotiating Skills

Facilitator: Mary Mahoney, MD

*Learning Objectives:*

**June 12, 2018** TBD

Facilitator:

Learning Objectives:

**June 26, 2018** TBD

Facilitator:

*Learning Objectives:*