

# Complete Listing of COM Faculty Development Programs 2016-17

## All Programs are from 5:00pm – 6:30pm in the MSB E351

### September 2016

#### **September 6, 2016** Reappointment, Promotions & Tenure

Facilitator: Alex Lentsch, PHD

- Learning Objectives:*
- 1) Understand RPT guidelines and processes
  - 2) Identify the requirements for each level of career advancement
  - 3) Develop a plan to reach the necessary milestones for career advancement
  - 4) Understand and avoid common mistakes made during the RPT process

#### **September 20, 2016** Faculty Peer Review

Facilitator: Pamela Baker, PHD

- This presentation will discuss the topic of Peer Review including its definitions, purposes, best practices, examples, application to medical education, and references for further reading

- Learning Objectives:*
- 1) Identify and describe the components of the peer review process
  - 2) Identify strategies and resources for conducting effective peer reviews
  - 3) Identify an effective rubric for conducting a peer review
  - 4) Trouble-shoot problems/issues that might arise during the peer review process

### October 2016

#### **October 4, 2016** Understanding the Budgetary Process

Facilitators: Neil Holsing, MBA and Jan Hawk

- Learning Objectives:*
- 1) Understand the different sources of funds utilized by the COM
  - 2) Understand how departmental budgets are developed
  - 3) Understand how faculty activities relate to departmental and COM budgets
  - 4) Understand how to read and interpret a budget/financial report (grant report will be used as an example).

#### **October 18, 2016** Just in Time Teaching

Facilitator: Howard Jackson, PHD

- Learning Objectives:*
- 1) Be able to articulate the advantages and disadvantages of just-in-time-teaching (JITT) questions
  - 2) Be able to discuss the structure of effective JITT questions
  - 3) Be able to create such questions for your discipline or topic in Blackboard or Learning Catalytics
  - 4) Be able to use a classroom response system like Learning Catalytics to incorporate peer instruction.
- This presentation will discuss the topic of Just in Time Teaching including its definitions, purposes, best practices, examples, application to medical education, and references for further reading

## Complete Listing of COM Faculty Development Programs 2016-17

**All Programs are from 5:00pm – 6:30pm in the MSB E351**

### November 2016

**November 1, 2016** Creative New Options for Transition to Retirement

Facilitator: Robert Brackenbury, PHD

- Learning Objectives:*
1. Be familiar with “best practices” in transition to retirement in place at universities around the country
  2. Be aware of “win-win” possibilities for retirement that address your financial and healthcare needs while facilitating continued intellectual engagement and involvement in COM activities.
  3. Be aware of and know how to access intellectual, social and service opportunities offered by the developing UC Emeriti Center (and COM section).
  4. Have the opportunity to participate in the process for defining the needs and desires of faculty in retirement and partnering with the COM to fulfill these needs

**November 8, 2016** Hiring and Managing Research Personnel for Clinical Programs

Facilitator: Rita Alloway, PharmD

- Learning Objectives:*
- 1) Articulate the basic hiring policies and procedures
  - 2) Engage administrators as collaborators
  - 3) Identify your staffing and training needs
  - 4) Incorporate strategies to effectively interview and evaluate candidates

**November 15, 2016** Discriminating Assessments

Facilitator: John Quinlan, MD

- Learning Objectives:*
- 1) define ways that various skills can be measured by different assessments
  - 2) describe ways in which various assessments can measure the same skills – but more or less effectively
  - 3) develop different assessments to test specific skills
  - 4) describe the influence that assessments have in driving/guiding what students learn

### December 2016

**December 13, 2016** Hiring and Managing Basic Science Research Personnel

Facilitator: James Herman, PHD

- Learning Objectives:*
- 1) Articulate the basic hiring policies and procedures
  - 2) Engage administrators as collaborators
  - 3) Identify your staffing and training needs
  - 4) Incorporate strategies to effectively interview and evaluate candidates

December 20, 2016 Teaching/Education

# Complete Listing of COM Faculty Development Programs 2016-17

## All Programs are from 5:00pm – 6:30pm in the MSB E351

### January 2017

**January 3, 2017** Time Management

Facilitator: Amy Bunger, PHD

*Learning Objectives:*

- 1) Establish a time management plan and set priorities
- 2) Develop multi-tasking skills
- 3) Determine when and how to say “no”
- 4) Develop methods of effective delegation
- 5) Identify ways to balance work and family

**January 10, 2017** Navigating the IRB Process

Facilitator: Michael Linke, PHD

- The Scope, Purpose, and Process of the UC Human Research Protection Program (HRPP) and the Institutional Review Board (IRB).
  - Identify human subjects research projects that require oversight by the UC IRB.
  - Describe the ethical principles for the protection of human subjects of research.
  - Outline the UC HRPP protocol review process
  - Recommend ways to improve interactions with the HRPP and IRB

**January 17, 2017** Assessing Student Learning

Facilitator: TBD

- This presentation will discuss the topic of Assessing Student Learning including its definitions, purposes, best practices, examples, application to medical education, and references for further reading

*Learning objectives:* TBD

### February 2017

**February 7, 2017** Reappointment, Promotions & Tenure

Facilitator: Alex Lentsch, PHD

*Learning Objectives:*

- 1) Understand RPT guidelines and processes
- 2) Identify the requirements for each level of career advancement
- 3) Develop a plan to reach the necessary milestones for career advancement
- 4) Understand and avoid common mistakes made during the RPT process

**February 14, 2017** Biomedical Informatics and Data Science

Facilitator: Peter White, PHD

*Learning objectives:*

1. Define biomedical informatics as a field of study
2. Articulate what resources and learning opportunities currently exist at UC and CCHMC for informatics
3. Establish a strategy for assessing and developing informatics capabilities in my group

## Complete Listing of COM Faculty Development Programs 2016-17

### All Programs are from 5:00pm – 6:30pm in the MSB E351

**February 21, 2017** Easy and Valid Standard Setting Methods for Student Performance

Facilitators: Amy M. Thompson, MD and Cijy Elizabeth Sunny, MS, ABD

*Learning objectives:*

- 1) Understand basic principles of common standard setting procedures.
- 2) Apply standard setting methods to establish cut points for knowledge and performance-based assessments

ROOM 3352

### March 2017

**March 7, 2017** Managing Conflict and Stress

Facilitator: Vickye Payton, MEd

*Learning Objectives:*

- 1) Identify your top stressors regarding work life balance
- 2) Assess where you are spending your energies and if you need to shift
- 3) Approach conflict by identifying and dealing with differences
- 4) Construct a model to address conflict and move into dialogue and resolution

cancelled

**March 14, 2017** Biomedical Informatics – Clinical Data Usage for Research

Facilitator: Brett Harnett, MS, IS

*Learning objectives:*

- 1) Understand the mission of the Department of Biomedical Informatics
- 2) The functions of the Center for Health Informatics
- 3) How clinical data can be used for research
- 4) Categories of clinical research data
- 5) Compliance issues and UC Health
- 6) Other tools

**March 21, 2017** Small Group Learning

Facilitators: Laura Wexler, MD and DJ Lowrie, PHD

*Learning objectives:*

- 1) Appraise the advantages and disadvantages of small group learning.
- 2) Explain several barriers to small group learning.
- 3) Strategize on an appropriate balance between small group and large group learning in a course.
- 4) Consider ways to ensure students come prepared to small group learning sessions.

### April 2017

**April 4, 2017** Work/Life Balance and Managing Burnout

Facilitator: Michael Archdeacon, MD, MSE

*Learning Objectives:*

- 1) How to create a boundary between balancing work and personal time-leave work at work where possible
- 2) Assess your current work/life balance and overcome internal and external obstacles to achieving balance
- 3) Promote awareness of burnout and learn how to identify it in yourself (and others)
- 4) Understanding the importance of being connected and asking for help
- 5) Identify what you love and make that a priority

## Complete Listing of COM Faculty Development Programs 2016-17

### All Programs are from 5:00pm – 6:30pm in the MSB E351

#### **April 11, 2017** Interpreting and Responding to Grant Reviews

Facilitators: Alex Lentsch, PHD and Melanie Cushion, PHD

- Learning objectives:*
- 1) Learn how to prepare yourself for, and deal with, (perceived) criticism
  - 2) Learn important techniques of responding to critiques
  - 3) Learn how to maximize your response in a 1-page rebuttal

#### **April 18, 2017** Clinical Reasoning

Facilitator: Kevin Dell, MD, PHD

- Learning objectives:*
- (1) understand frameworks and fundamental strategies for teaching clinical reasoning
  - (2) select an appropriate framework for the target audience
  - (3) assess effectiveness of teaching methodology to refine the teaching approach

## May 2017

#### **May 2, 2017** Taking Advantage of Your Annual Performance Review

Facilitator: Alex Lentsch, PHD

- Learning objectives:*
- 1) Learn how to take control of your performance review by setting an agenda
  - 2) Learn how to work with your chief or chair to set realistic expectations and goals
  - 3) Learn what information you should include in your review and why
  - 4) Learn what topics you should discuss with your chief or chair
  - 5) Learn how to deal with uncomfortable discussions

#### **May 9, 2017** Research Compliance

Facilitators: Holly Bante, PHD, MPH, Tara Wood, and Jane Strasser, PHD

- Learning objectives:*
- 1) Understanding research and regulatory compliance management
  - 2) How to take a *proactive*, rather than *reactive*, approach to identifying and managing research compliance risks
  - 3) Learn how to minimize liability and risk to yourself and the University from non-compliance and adverse events

#### **May 16, 2017** Designing Lectures

Facilitator: Aaron Marshall, PHD

- Learning objectives:*
1. Describe an effectual organizational structure to a lecture.
  2. Describe the purpose of lecture learning objectives.
  3. Describe the successful utility of visuals and technology to a lecture.