Application Requirements

Please note: each department may have additional acceptance criteria.

☐ VSAS – apply through the AAMC Visiting Student Application Service (VSAS). The following documents are required: photograph, curriculum vitae, transcript, and AAMC Immunization Form.

☐ Letter of Recommendation – department specific (not required by all programs)

☐ Statement of Intent – department specific (not required by all programs)

☐ Good Academic Standing – at current institution. Part of application form.

☐ Transcript – indicating successful completion of all Core Clerkships (Family Medicine, Internal Medicine, Obstetrics/Gynecology, Pediatrics, Psychiatry and Surgery).

☐ USMLE Step 1 or COMLEX Level 1 – transcript required showing passing grade; must be uploaded into VSAS as a supplemental document.

☐ Electives – must be taken for credit.

☐ Final year – students must be in final year of medical school at time of elective.

☐ Tuition Payment – up to date with home institution’s tuition payment while rotating at UCCOM.

☐ Universal Precautions Training – document proof of training in airborne and blood-borne pathogens within one year of rotation.

☐ Blood-borne Pathogen Insurance Policy – required signing up through UC by sending a non-refundable check payable to University of Cincinnati in the amount of $31 with application. Coverage applies during two consecutive months of UC rotation(s).

☐ Immunizations Record – must submit documentation of required immunizations.

☐ Health Insurance – document proof of coverage.

☐ Malpractice Insurance Coverage – must document proof of coverage no less than $1,000,000.00 per occurrence and $3,000,000.00 aggregate.

☐ Drug Screen – must submit results of 10 panel + THC drug screen.

☐ Basic Life Support (BLS) – document proof of active certification.

☐ Processing Fee Payment - one-time, non-refundable Processing Fee of $150 per applicant

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