Application for Scholarship Development Fund

Please complete this application form and save it with your changes. E-mail the completed application to the Research Division: marybeth.vondermeulen@uc.edu

Name of Project: _____
Date of Application: _____ (mm/dd/yyyy)

Section 1: Applicant Details

Name: _____
E-mail address: _____

Other faculty, staff, or resident/student learners involved in this project:
Name: Role in project:
_____ _____
_____ _____
_____ _____
_____ _____

Section 2: Please describe your planned project by answering the following questions (do not use more than one page for this description)
What is the purpose of your project?
Give some background as to why this project is important to the Department (refer to the COM mission, Department’s mission and goals, Department’s scholarship expectations, Research Division’s mission and goals):

Describe how you will perform this project (consider who will be involved, what might you collect or measure (if anything), how will you analyze or assess what you collect, how will you know your project is successful, etc.)

What are your anticipated outcomes from this project (a product, a presentation, a publication or something else)?

Section 3: What is your timeline for performing this project? _____

Section 4: Requested dollar amount of application (up to $10,000): _____

Section 5: Budget for proposal (consider the following categories and be as specific as possible):

<table>
<thead>
<tr>
<th>Category</th>
<th>Specific Details</th>
<th>Budget amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel (current DFCM):</td>
<td></td>
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<tr>
<td>Personnel (new or non-DFCM):</td>
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<td></td>
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<tr>
<td>Software (specify) / Electronic equipment</td>
<td></td>
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<td>Supplies (printing, survey costs, mailing, etc.)</td>
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<td>Travel (to perform project and to present project)</td>
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</table>

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Subject Incentives
Other (describe):
Other (describe):

Section 6: Have you completed research ethics training through the CITI on-line training (www.citiprogram.org)?

☐ Yes Certificate expiration date: ______
☐ No Reason why you believe research ethics training is not needed:

Section 7: Do you anticipate needing IRB approval/exemption for the project?

☐ Yes
☐ No Reason why you believe you will not need IRB approval/exemption: